



মার্কেন্টাইল ব্যাংক লিমিটেড Mercantile Bank Limited

Head Office: 61 Dilkusha C/A, Dhaka-1000

Notice of the 22nd Annual General Meeting

Notice is hereby given to all members of Mercantile Bank Limited (the "Company") that the 22nd Annual General Meeting (AGM) of the members i.e., shareholders of the Company will be held on Wednesday, April 28, 2021 at 11:00 am virtually by using digital platform through the link <https://mbl.bdvirtualagm.com> (in pursuance with BSEC Order No. SEC/SRMIC/94-231/25, dated 08 July 2020 and BSEC Order No. SEC/SRMIC/94-231/91 dated 31 March, 2021) to transact the following businesses and to adopt necessary resolutions:

Agenda:

1. To receive, consider and adopt the Audited Financial Statements for the year ended December 31, 2020, Reports of the Auditors' and Directors' thereon;
2. To declare Dividend for the year ended December 31, 2020 as recommended by the Board of Directors;
3. To elect/re-elect Directors of the Bank;
4. To appoint External Auditors of the Company for the term until conclusion of the next Annual General Meeting and to fix up their remuneration;
5. To appoint Corporate Governance Compliance Auditors of the Company for the term until conclusion of the next Annual General Meeting and to fix up their remuneration;
6. To approve Mercantile Bank Perpetual Bond up to BDT 700.00 Crore;

By order of the Board

Abu Asghar G. Haruni
Company Secretary

Dated: April 06, 2021
Dhaka, Bangladesh

Notes:

- a) The "Record Date" was Monday, April 05, 2021. The shareholders, whose name appeared on the Register of members of the Bank or in the Depository (CDBL) on the Record Date are eligible to attend the 22nd AGM and entitled to the dividend, as approved.
- b) Shareholders entitled to attend and vote at this virtual AGM may appoint a proxy to attend and vote. The "Proxy Form", duly filled, signed and stamped at BDT 20 must be sent through email to share@mblbd.com not later than 48 hours before commencement of the AGM.
- c) Annual Report-2020 alongwith Attendance Slip and Proxy Form, and Notice of the 22nd AGM are being sent to all the members by courier service / post / email address available as per CDBL record. Members may also collect the Annual Report & Proxy Form from the registered office of the company or from the website of the company, i.e. www.mblbd.com.
- d) Concerned Depository participants (DP) / Stock Brokers are requested to provide us with a list of their margin loan holders who hold MBL shares, as on record date with the details of Shareholders' name, BO ID, shareholding position, cash dividend receivable, tax rate etc., within April 15, 2021, along with the name of the contact person to the Share Department of the Company and also soft copy of the same at share@mblbd.com, otherwise dividends will be paid to bank accounts of the members whose name would appear on the 'Record Date'. The DP / Stock Brokers are requested to provide us with their Bank Account name & number, routing number etc., to mentioned email address for receiving the dividends of their margin loan holders.
- e) The shareholders will join the virtual AGM through the link <https://mbl.bdvirtualagm.com>. The shareholders will be able to submit their questions/comments electronically before 24 (twenty-four) hours of commencement of the AGM through this link and also during the Annual General Meeting. In order to login for the virtual AGM, the shareholders need to click on the link and provide their 16 digit Beneficiary Owners (BO) account number or Folio number, name of shareholders, their number of shares and mobile number or email ID. Mercantile Bank Limited emphasizes on maintaining transparency and highest corporate governance throughout this process and conduction of the AGM using the digital platform during this pandemics of COVID-19 when social distancing is the highest priority to ensure health and safety for its shareholders and other stakeholders.
- f) Shareholders are requested to login to the system prior to starting of the meeting at 10.30 am on April 28, 2021 Wednesday. The online (real time) or e-voting option shall be opened before 24 hours prior to start of general meeting and shall remain open up to the closure of general meeting. For any IT related guidance and help with the login process the respected members may contact at +8802 9559333, +8802 9559352 or visit www.mblbd.com website.